

Report of the Assistant Chief Executive (Citizens & Communities)

Report to North West (Outer) Area Committee

Date: 23rd September 2013

Subject: Wellbeing Fund Update and Monitoring Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the North West (Outer) Area Committee with an update on the budget position for the Wellbeing Fund for 2013/14.
2. It also highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.
 - 3. The report also provides an update on the Youth Activity Fund.

Recommendations

- The North West (Outer) Area Committee is asked to:
- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the content of the quarterly monitoring returns for ongoing projects funded through the Wellbeing fund. (Appendix 2).
- Note the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund.

1 Purpose of this report

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2013/14 and includes the quarterly monitoring returns for ongoing wellbeing projects. The report highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting. It also provides an update on the Youth Activity Fund.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.2 The North West (Outer) Area Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Area Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
- 2.3 In 2013/14, the North West (Outer) Area Committee received a sum of £160,940 of Wellbeing revenue. The Area Committee have previously agreed that this allocation is split equally by the 4 wards (£40,235 each). After deducting any existing commitments and taking account of the 2012/13 carry forward position, the Area Committee has **£195,901** of funding available for allocation.
- 2.4 Currently the North West (Outer) Area Committee operate a pre-sift process for well-being fund applications. This involves discussions with appropriate ward members for that particular project, in the context of the current areas priorities. Where projects do not have support from all three ward members, they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants, where schemes do not garner support these will be reported to a subsequent area committee meeting for noting.
- 2.5 In 2013/14, the North West (Outer) Area Committee received a sum of £28,237 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

3 Main issues

3.1 Wellbeing Budget Statement 2013/14 and Quarterly Monitoring

- 3.2 The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Area Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

3.3 Details of quarterly monitoring returns provided by ongoing Wellbeing projects are set out in **Appendix 2**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. All projects are currently meeting the outputs as agreed in the project delivery statements. Members are asked to note the content of the Wellbeing monitoring returns.

3.4 Wellbeing Budget 2012/13 – Large Projects

3.4.1 Horsforth Festive Lights

Delivery organisation: Horsforth Town Council
Amount requested: £2,200 (Horsforth)

Horsforth Town Council is providing 54 Christmas Lights in four areas of Horsforth, Christmas Tree Lights on the Green and an electrician to assist with the technical requirements. During the festive period there is a Light Switch On ceremony held on the first Saturday in December for the local community. The wellbeing funding will be used to pay for 12 of the 54 Christmas Lights. The festive lights will be a focal point for the whole community and will bring footfall in to Horsforth to help local businesses.

3.4.2 Yeadon Festive Lights

Delivery organisation: Leeds Lights (LCC)
Amount requested: £4,155 (Otley & Yeadon)

The wellbeing funds will be used to provide installation, removal and maintenance of the display in Yeadon for the festive period. The cost covers the hire of four column motifs, eight span displays, one Merry Christmas sign and four wrap around column motifs. The cost of three operatives to switch the lights on at the Festive Lights switch on is also included.

The lights will increase footfall to the area benefiting local businesses, the display will also be a focal point for the community and the lights switch on will be an event for the whole community to enjoy.

3.4.3 Yeadon and Otley CCTV

Delivery organisation: LeedsWatch (LCC)
Amount requested: £18,305 (Otley & Yeadon)

The cost of the CCTV in Otley for 2013 is £11,863 and the cost of the CCTV in Yeadon for 2013 is £6,442.

The £11,863 Otley costs cover part of the monitoring and maintenance for the CCTV cameras in Otley for 2013/14. These cameras are on Kirkgate, Manor Square, Boroughgate, Cross Green and Market Street in Otley.

The £6,442 Yeadon costs cover part of the monitoring and maintenance for the CCTV cameras in Yeadon for 2013/14. There are three cameras all located on Yeadon High Street.

3.4.4 The following project is not recommended for support at this time.

Safe Haven at Paradise

Delivery organisation: Safe Haven at Paradise

Amount requested: £39,000 (£19,500 Otley & Yeadon, £19,500 Guiseley & Rawdon)

Safe Haven at Paradise requested £39,000 to purchase two new vans and have funds towards the employment of two drivers. The vehicles and drivers will assist the group to expand the delivery of free recycled furniture to those in need.

3.5 Wellbeing Budget – Small Grants & Skips

3.5.1 **Table 1.** below outlines those Small Grant applications that have been approved since the last Area Committee meeting. **Table 2.** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£16,695** still available for allocation for Small Grants and **£5,283** still available for Skip Hire in the 2013/14 budget. The Area Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 1: Small Grant Approvals (02/07/13 – 09/09/13)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Coaching Scholarships	LCC, Sport and Active lifestyles Service	£1,000	£1,000
Mind and Body Maintenance for Older Adults	Rawdon Over 55 Exercise Group	£500	£500
Family Wildlife Fund	Aireborough Anglers Association	£1,000	£1,000
G&R Community Consultation - Site Allocations Questionnaire	Aireborough Neighbourhood Forum	£1,000	£1,000
O&Y Community Consultation - Site Allocations Questionnaire	Aireborough Neighbourhood Forum	£485	£485

Table 2: Skip Approvals (02/07/13 – 09/09/13)

Location	Ward	Number of Skips	Amount Approved
Permit for Henshaw skip reported at last AC	Otley & Yeadon	Permit	£25
68 Holtdale Place (Holt Park)	Adel & Wharfedale	1	£130

3.6 Youth Activity Fund

3.6.1 In 2013/14, the North West (Outer) Area Committee received a sum of £28,237 Youth Activity Fund. After deducting any existing commitments the Area

Committee has £20,671 of funding available for allocation. This fund is to commission sports and cultural activity for young people age 8-17.

3.7 Wellbeing Budget – Capital Receipts Programme

The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.

- 3.7.1 Some receipts are excluded from the scheme and these are largely receipts that are already assumed to fund the Council's budget or are earmarked in some other way to previous or future spend.
- 3.7.2 Consideration has been given as to how to distribute the 5% element on the basis of need and options have been appraised. It was proposed to allocate the 5% element to Area Committees using the already established methodology that exists for allocation of funding (based on need) between Area Committees. This option results in larger sums being available within Areas to enable larger capital schemes to progress and as the Area Wellbeing capital fund is now largely exhausted, this funding stream would provide Area Committees with an on-going, albeit relatively small, source of capital funding.
- 3.7.3 Future allocations will take place on a quarterly basis following regular update reports to Executive Board.
- 3.7.4 At its meeting on 17th July 2013, the council's Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula. The distribution of the 5% element to Area Committees using the Area Wellbeing methodology has resulted in the shares set out in table below:

2012/13 allocation

Area Committee	Percentage Allocation	Area Allocation
Inner South	12.50%	£14,070.76
Outer South	10.23%	£11,518.19
Outer East	10.31%	£11,607.81
Subtotal South & East		£37,196.76
Inner West	7.61%	£8,567.67
Inner North West	12.00%	£13,510.48
Outer West	8.59%	£9,666.28
Outer North West	8.96%	£10,086.17
Subtotal West/ North West		£41,830.61
Inner North East	9.00%	£10,140.70
Inner East	14.57%	£16,404.60

Outer North East	6.23%	£7,019.09
Subtotal East/ North East		£33,564.39
Total – All Areas	100.00%	£112,591.76

4 Corporate Considerations

4.7 Consultation and Engagement

4.7.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the commissioning round began with a communication to all Area Committee contacts.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People’s Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee’s functions (see Council’s Constitution Part 3, section 3C), funding is available via Well Being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

5.1 The North West (Outer) Area Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2013-14.

6 Recommendations

- 6.1 The North West (Outer) Area Committee is asked to:
- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
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- Note the content of the quarterly monitoring returns for ongoing Wellbeing projects (Appendix).
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- Note the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting (Table 1 and Table 2).
- Note the current position of the Youth Activity Fund.
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7 Background documents¹ - None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.